



MILITARY DIVISION MINUTES WITH GOVERNMENT LIAISONS

Friday, June 26, 2015

Renaissance Hotel SeaWorld, Orlando, Florida

Subject to the approval of the ION Military Division Officers, the following minutes are submitted. The meeting of the Military Division Officers and Government Liaisons was called to order on June 26, 2015 at Renaissance Hotel SeaWorld, Orlando, Florida at 8:00 a.m. Those present were:

VOTING COMMITTEE MEMBERS:

Jan Anszperger, Chair
Elliott Kaplan, Vice Chair

NON-VOTING GOVERNMENT LIAISONS:

Ron Beard
Bill Bollwerk
Kevin Coggins
John Del Colliano
Jim Doherty
Sharon Donald
Greg Graham
Don Jewell
John Langer
Mikel Miller
Paul Olson
Tom Powell
Neeraj Pujara

OTHER PARTICIPANTS:

Lisa Beaty, ION Executive Director

AGENDA

1. JNC Recap/Warfighter Recap: N. Pujara
2. Status on JNC 2016 in Dayton: J. Anszperger
 - Actions Taken to Date
 - Proposal for Wednesday Evening Event Funded by Military Division
3. Policy for Future JNC Site Selections/Prioritization of Site Requirements: J. Langer
4. Proposal for New Government Liaisons: J. Anszperger
5. Military Division Chair Recap/Summary: J. Anszperger

JNC Recap/Warfighter Recap: N. Pujara

Pujara led the discussion with his overall impression that the conference had been successful. He expressed appreciation to all members of the committee that had stepped in to help others throughout the week. The following reflect miscellaneous notes and recommendations for next year:

Administrative:

- There was concern expressed about controlling access to all FOUO materials; specifically, materials that were left in the session rooms. It was suggested that track chairs be reminded to police the area for any FOUO material either on paper, thumb drive or CD/DVD. Also remind track should also check for these items. Track chairs should ensure FOUO laptops are not left unattended in the session rooms and that FOUO presentations are deleted/
- **ACTION:** The National Office modify session chair instructions to include the responsibility of policing the area for left over FOUO material in the session room prior to leaving the room.
ACTION: The National Office provide laminated check-list for session chairs at the podium that includes deleting FOUO presentations from the session laptop prior to leaving the room, keep the session running according the prescribed time, controlling question and answer periods, etc.
ACTION: The ION will provide a shredding station for FOUO papers and CD/DVDs at the conference.
- It was noted that the conference cannot accept Distribution-D papers (must be minimum of C), some of which were presented in the FOUO environment.
ACTION: The National Office to ensure presentations labeled "Distribution D" are not included in the proceedings.
ACTION: The National Office to add a note to the call for abstracts brochure that all submitted materials must be FOUO, Distribution D materials should not be presented at the conference, and only FOUO and public release materials would be included in the conference proceedings.
- It was requested that an announcement/chimes be broadcast in the exhibit hall before sessions recommence after scheduled breaks/lunch periods.

Management and Execution of the FOUO Technical Program:

- It was noted there was confusion on registration for an invited plenary speaker. It was noted that the National Office needs to be aware of who the plenary speakers are so plenary speakers are not told they need to pay registration fees. It was suggested that a formal invitation letter be sent to all plenary speakers from the program chair clarifying the date, time and length of their address, registration arrangements, attire and a summary of the JNC audience.
ACTION: The JNC 2016 program committee will send a formal invitation letter to invited plenary speakers clarifying the date, time and length of their address,

registration arrangements, attire and a summary of the JNC audience.

- The group expressed their desire to provide as much time to speakers as possible by limiting introductions and time between presentations. It was suggested that speaker introductions should include only name, organization, position and role. It was noted that bios provided to session chairs were bios authors had included during their abstracts submission process.

ACTION: ION National Office limit the biography field in the JNC abstract submission process to 100 words or less and allow individual authors to decide what to include in their 100 words.

- It was suggested that session chairs needed to control the question and answer period after papers.
- It was suggested that track chairs keep session attendance numbers for each session in their track in order to provide this to the next year's program chair. It was agreed that the program chair should try to assign track chairs to sessions in their area of interest to most easily facilitate this request.

ACTION: Track Chairs are to keep session attendance numbers for each session in their track and provide these to the program co-chairs at the end of the conference.

- The group discussed the intent that the product demonstration sessions include actual product demonstrations, and not be used to present conference papers or directly market products. It was suggested that next year's product demonstration sessions include first responders.

ACTION: Paul Olson accepted the action to write a description of expectations for next year's product demonstration sessions that can be clearly communicated in the call for abstracts brochure.

- It was suggested that a track be added to next year's program that focused more on the warfighter and operational considerations.
- The success of the DOD/DHS panels were noted. It was the desire of the group to offer not only policy level panels, but also first responder panels next year. It was suggested to add a panel of first responder needs, DHS needs, airmen's needs ("needs" panels).

Classified Program/Warfighter Panel:

- It was suggested the 2016 program committee consider extending the classified program to two full days to add presentation of a larger group of subjects. The group expressed the desire to have the group as a whole help to shape the theme(s) of the classified program.
- Jim Doherty noted that he would need to be replaced as the leader of the warfighter panel in 2016; that if available he would continue to contribute but his future plans were too precarious at this time to commit to lead this effort.
- It was noted that the conference needed to establish a better process for allowing people in and out of the classified area during the classified session and ensure this process was clearly communicated to attendees.
- There was a question about whether the JNWC was available to continue to orchestrate the classified session in 2016.

ACTION: Neeraj Pujara accepted the action to check with Greenlee on 1) whether or not the JNWC would continue to provide organization for the JNC classified session; and 2) which organization would perform the security/entry validation support for the 2016 classified sessions.

JNC Programs:

- Pujara offered his home for next year's pre-JNC family social if it could be held Sunday evening instead of Monday evening. The group agreed to defer the scheduling of this social to the Pujara family's schedule.
- Speaker gifts were discussed. The history of speaker gifts was clarified and it was noted that speaker gifts had not been provided the past four years.

Status on JNC 2016 in Dayton: J. Anszperger

Lisa Beaty notified the group that JNC 2016 would be held at the Dayton Convention Center, June 6-8, 2016 with the classified session being hosted at AFIT on June 9.

The proposal to hold an additional Wednesday evening event as part of JUNC 2016, funded by Military Division was discussed. It was noted that this event would eliminate any free evening in Dayton during the week. There was open discussion.

It was the consensus of the group that people would not be any more likely to attend the conference because of the extra event and the addition of such an event was unlikely to attract registrations. There was unanimous consensus from the group that an extra evening event during JNC 2016 in Dayton was not necessary and thus not recommended at this time.

MOTION: There was unanimous consensus from the group that an extra evening event during JNC 2016 in Dayton was not necessary and thus not recommended at this time.

Jan Anszperger asked the group about the Military Division sponsoring attendance for local Dayton military and first responder attendees on a complimentary basis as was done for uniformed personnel when JNC was in Colorado Springs. The intent of the program would be that the Military Division would provide a pre-defined number of complimentary registrations for local Dayton uniformed military personnel, that were mid and lower level managers and operators, that would not typically attend the JNC conference; and local Dayton first responders. The Division would reimburse the National Office for each attendee at cost (approximately \$500-\$575 each).

ACTION: Jan Anszperger, Elliott Kaplan and Lisa Beaty will circulate a proposal for Dayton military and first responders to attend JNC 2016 (sponsored at cost by the Military Division) to the Military Division liaisons for review and comment.

Policy for Future JNC Site Selections/Prioritization of Site Requirements: J. Langer

John Langer reviewed the charts he had circulated in advance of the meeting. See Attached File: [JNC Site Selection Process](#)

Langer summarized the charts by noting that the group agreed the most important criteria in site selection included availability of classified facilities, FOUO facilities and government hotel room rates for government personnel. Of median importance included current government travel restrictions (it was noted that this would need to be updated and researched each year and these would change over time) and locations that would foster attendance/speaking opportunities for senior leadership. Of lesser importance to considerations already noted included lower registration fees, convenient flights, government rate hotel rooms for all, multiyear location commitments, and moving the meeting to different regions in the U.S.

MOTION: The Military Division officers and government liaisons should review the site selection criteria annually at the post-JNC breakfast meetings; government members should provide latest guidance on travel restrictions and all members should discuss which senior leaders should be pursued. During this time members may advocate for additional criteria or higher weights on some criteria depending on the current climate. Members shall be given the opportunity to provide feedback. Final decisions shall be made by the Military Division officers, per the bylaws. Officers shall inform the liaisons of decisions.

MOTION: All significant JNC decisions (where “significant” is considered anything associated with identity of the conference) require liaison advice and recommendations. Military Division officers shall use the following process: a) Officers shall inform liaisons of an issue; b) liaisons shall be given the opportunity to comment and provide advice; and c) comments shall be received and documented either in meeting minutes or by email. When necessary a telecon may be recommended or an additional committee appointed to orchestrate a discussion or perform leadership. Military Division officers shall make final decision/determination based on input and inform liaisons of the same.

Proposal for New Government Liaisons: J. Anszperger

The following names were introduced as potential new Military Division liaisons:

Sarah Mahmood, DHS S&T

Scott Downs, SPAWAR

Rob Crane, DHS PNT Coordinator

John Merrill, DHS

Rick Hamilton, USCS

Christopher Ekstrom, US Naval Observatory (note that Ekstrom is not a member and has not attended JNC in the past five years)

It was noted that the process to follow before inviting new potential liaisons included:

1. The liaison/Military Division officer proposing the candidate was responsible for

- providing a biography/CV from the proposed candidate to the Military Division Chair.
2. The Military Division Chair was to circulate biographies to the liaisons and provide a reasonable amount of time for review and comment.
 3. Military Division officers would review comments and make decisions regarding extending invitations.

ACTION: Military Division officers and liaisons proposing specific candidates were to provide candidate's biography/CV to Anszperger prior to 1 August 2015 for circulation.

During the discussion it was noted that the Military Division does not allow contractors to participate on the JNC planning committee, but welcomes them as session chairs and session organizers.

Other Business - Military Division Chair Recap/Summary: J. Anszperger

There was a proposal for ION to produce JNC polo shirts for general sale. It was decided this could not be done without cost/subsidy to the Division. It was the consensus of the group not to pursue shirt sales.

It was proposed that the Military Division sponsor an FOUO session at ION GNSS+ 2016. There was some discussion as to whether it should be 4-eyes, 5-eyes or 11-eyes. It was noted that ideally it would be nice to advertise this fact during ION GNSS+ 2015.

ACTION: Miller, Olson, Coggins, Kaplan and Langer are to evaluate session topics for a Military Division sponsored FOUO session at ION GNSS+ 2016 and decide if it should be 4-eyes, 5-eyes or 11-eyes.

MOTION: It was announced that Neeraj Pujara and Greg Graham would be the program co-chairs for the JNC 2016.

The meeting adjourned at 11:00 a.m.